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Pleasant Hill School
434 W. Illinois Avenue
Palatine, IL 60067-6745

David Morris
Principal

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Dear Pleasant Hill Parents:

As we continue to provide a safe environment for our students, please note the procedures for pick-up and drop-off at Pleasant Hill School. It is important to read the procedures carefully and stay alert when entering a school zone.



MORNING PROCEDURES:

- No vehicles may be left unattended unless in a designated parking space in the parking lot.

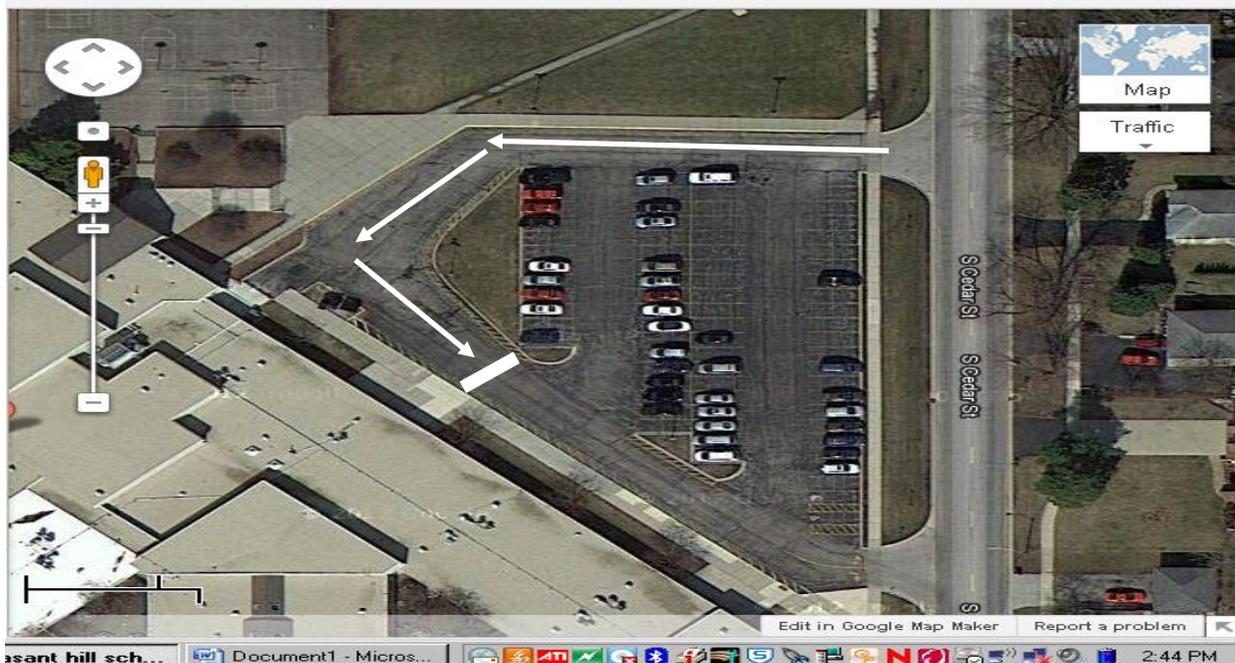


PHOTO 1: Aerial View of Parking Lot

- Drivers should follow the single-file line of cars in the parking lot's designated "drop-off lane" and not pass other vehicles (PHOTO 2). The lane begins as you pull into the back lot off of Cedar Street. All areas marked with yellow diagonal lines, labeled NO PARKING are to be used for students to walk on after exiting the car in the drop off lane. **Drives must remain in their cars and students must exit the passenger side of all vehicles in the "drop-off zone."**

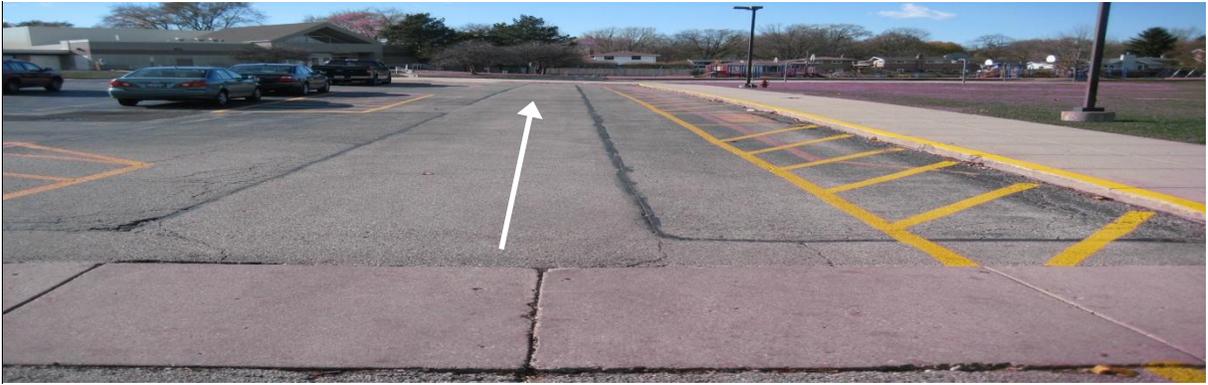


PHOTO 2: Designated Drop-off Lane

- Please wait until you are in the “drop-off zone” (PHOTO 3) before letting your child out, which is the single-file lane. Your child may exit the car at any point in the drop off lane on the passenger side door, which ends at the yellow crosswalk, marked STOP (near the 3rd/4th grade doors). (PHOTO 3).



PHOTO 3: Drop-off Zone



PHOTO 4: Stop at Crosswalk

- There will be no drop off at the 5th/6th grade doors. All students will be dropped off in the drop off lane up to the crosswalk and then walk to their designated doors.
- Children should only exit on the passenger side.
- If you need to walk your child to their door, a new crosswalk has been created from the parking lot toward the school. Anyone walking within the parking lot should utilize the new crosswalk that will lead from the parking spaces to the school. Students should not be left to walk without an adult, through the parking lot.

AFTERNOON PROCEDURES:

- No vehicles may be left unattended unless in a designated parking space in the parking lot.
- The yellow no parking lanes will be open for pick-up only (PHOTO 5). Cars are to wait in these lanes as students will come to your passenger side door for entry. You may park up to the cross walk marked STOP.



PHOTO 5: Afternoon Pick-up Lane

- The center lane will be used for cars to pull out into for exiting out of the parking lot (PHOTO 6). The center lane will not be used for any parking or idle cars.



PHOTO 6: Center Lane for Exiting

- The NO PARKING lane closest to the parking lot will be strongly enforced. (PHOTO 7). Please do not park your car in this lane.



PHOTO 7: No Parking Area

Try These Easy Options to Avoid The Parking Lot

1. For a quick drop and go experience. Use the **indented spaces along Cedar.**
2. Park at **Birchwood** for a fast and convenient way to pick up and drop off. The friendly crossing guard will ensure the safety of all students crossing Illinois.
3. Some parents drop their students off at the **beginning of the path on Bennet Ave.** and their students walk half of a block to school.
4. Coordinate with neighbors and create a carpool schedule.
5. Walking to and from school is a GREAT time for those who live close to “rev- up for learning and decompress from a full day of school, even if it is sprinkling or snowing.” Families should discuss where and when to cross streets though. All students should be crossing at intersections with stop signs. Please have a plan and walk it with your child beforehand.

As you know, the intentions of these procedures are to ensure the continued safety of our students. Please adhere to these existing laws and policies:

- Cell phone use in a school zone is prohibited by law and will be enforced by the Palatine Police
- No pets are allowed on school property during school hours. 8:30am – 3:30pm.
- Smoking on school grounds is prohibited by CCSD15 policy
- It is a State Law that you must stop for pedestrians in or entering a crosswalk even if there is no crossing guard. This includes the crosswalks in the parking lot and on Cedar and Bennet.

It is important that you share these procedures with anyone that is responsible for driving or picking up students from school. If you have any further issues, concerns or suggestions, please feel free to contact me directly.

Sincerely,
David Morris
Principal